



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul
REQUEST FOR QUOTATION



The Philippine Embassy in Seoul, Republic of Korea, is inviting suppliers/companies to submit quotations for its procurement of a contract for the short-term lease of a venue for the Filipino Leaders Camp in Daejeon on 08 to 09 November 2025, in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas" as approved by the Government Procurement Policy Board (GPPB) in its Resolution no. 28-2017 dated 31 July 2017.

The details of the project are as follows:

Event Name	3 rd Leaders' Forum for Filipino Community Leaders and Members
Date	08 to 09 November 2025
Target Number of Participants	60 persons
Approved Budget for the Contract	Five Million Korean Won (KRW 5,000,000)
Venue Requirements	
Seminar Venue (Auditorium)	<ul style="list-style-type: none">• 08 November 2025: 1:00 PM to 8:00 PM• 09 November 2025: 7:00 AM to 12:00 NN
Accommodation	<ul style="list-style-type: none">• 1 room for 4 persons• 9 rooms for 3 persons per room• 5 rooms for 5 persons per room• 2 rooms for 10 persons per room
Meals	<ul style="list-style-type: none">• 08 November: Lunch and Dinner• 09 November : Breakfast and Lunch
Team Building Activity	One (1) group activity for the participants

The last day for submission of quotations is Saturday, 25 October 2025, at 5:00 p.m. Interested suppliers/contractors may send their duly signed quotations to seoulpe@philembassy-seoul.com and attention to **Ms. Anna Gabriella E. Guinto**.

For further inquiries, please contact the Philippine Embassy at (02)788-2100/2101 ext. 142 for English or ext. 141 for Hangul.

The Embassy of the Philippines
Seoul, Republic of Korea
21 October 2025